

NCS 22nd Annual Meeting Speaker Orientation

Date of presentation: Monday, October 7, 2024

Contact: speakers@neurocriticalcare.org



NCS 22ND ANNUAL MEETING

October 14-17, 2024

Manchester Grand Hyatt San Diego • San Diego, CA

Welcome & Agenda

- Thank you!
- Speaker Pre-Event Reminders
- General Event Details
- Download the NCS Mobile App
- Schedule & Attendee Overview
- Day-Of Information
- Claiming CEs/Session Surveys
- Q&A

Speaker Pre-Event Reminders

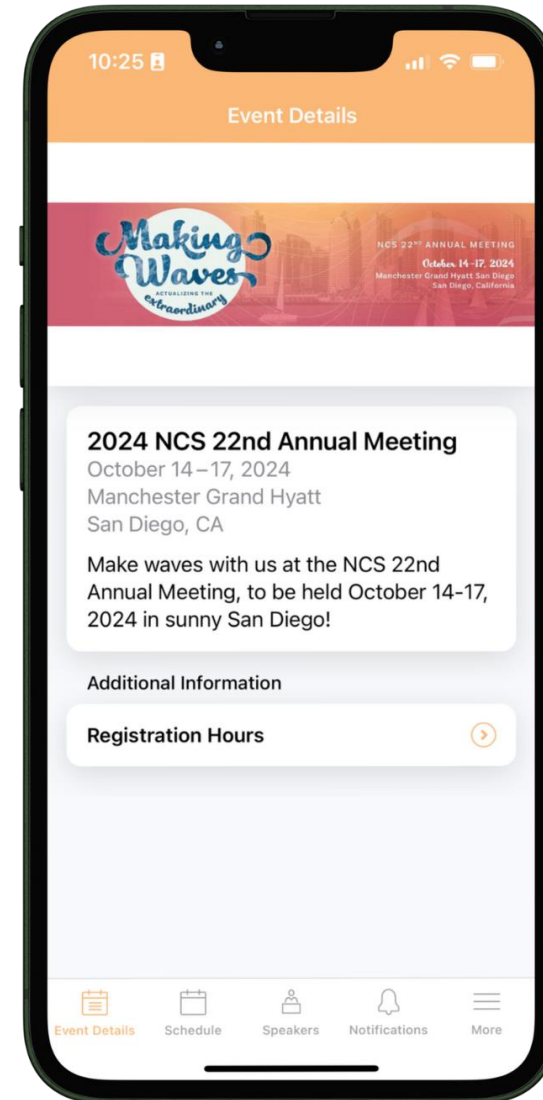
- Final PowerPoints are due today by 11:59 p.m. ET.
 - Upload to the [Speaker Portal](#)
 - Use required [PPTX template](#) and [guidelines](#).
 - Include Conflict of Interest (COI) Disclosure slide **EVEN IF you have no disclosures**.
 - Include your contact information.
 - Speakers who fail to upload their final slides by the deadline/make changes after the deadline are required to bring their presentation bring it with you on a **USB flash drive** to the conference and put it on the session room laptop.
- Review “Get Ready to Speak” Letter
 - All speakers received.
 - Contact speakers@neurocriticalcare.org to resent your letter.
- Visit the [NCS 2024 Speaker Resource Page](#) for additional resource materials.

General Details

- **Location:** Manchester Grand Hyatt San Diego, 1 Market Pl, San Diego, CA 92101
- **Onsite Contact:** Your Session Chair
- **Registration Hours/Badge Pick-Up:**
 - Monday, Oct. 14, 7:00 a.m. – 6:00 p.m. PT
 - Tuesday, Oct. 15, 6:45 a.m. – 4:30 p.m. PT
 - Wednesday, October 16, 7:00 a.m. – 4:00 p.m. PT
 - Thursday, October 17, 7:00 a.m. – 10:30 a.m. PT
- **CEs:** Instructions on how to claim CEs will be sent post-event from NCS. CEs must be claimed within 30 days after the event concludes.
- **FAQs:** <https://www.neurocriticalcare.org/Events/Annual-Meeting/FAQs>

Download the NCS Annual Meeting Mobile App

- Easily access the meeting schedule, view floorplans and plan your agenda from your phone. Search for "NCS Annual Meeting" in your device's store to download the app or click a button below.
 - [Apple Store Download](#)
 - [Google Play Download](#)
- Attendees will ask questions through the mobile app for Q&A.
 - Session Chairs will moderate questions to speakers.



Schedule & Attendee Overview

- 1090+ attendees!
- Attendee types
 - Acute care practitioners, professors, clinical specialists, neurocritical care fellows, neurointensivists, and more!
- 2 workshops
- 23 breakout sessions
 - 4 special topics
 - 2 oral abstract platform
- 3 general sessions
- 318 posters
- Cater to your audience with [Adult Learning Guidelines!](#)
- Download the NCS Annual Meeting Mobile App for more details.

Day-Of Speaker Information

- Arrive your session room 15 minutes early.
 - Check in with your Session Chair to confirm speaking order.
- Speakers have 20 minutes each to present (*15 minutes of content, 5 minutes of Q&A*)
 - Session Chair will moderate Q&A.
- Speaker Ready Room (*for practicing*): Solana Beach A (Seaport Tower - 3rd Floor)
 - Monday, October 14, 7:00 a.m. - 5:00 p.m.
 - Tuesday, October 15, 7:00 a.m. - 5:00 p.m.
 - Wednesday, October 16, 7:00 a.m. - 5:00 p.m.
 - Thursday, October 17, 7:00 a.m. - 10:00 a.m.

AV Information

- Inform your Session Chair if you are experiencing an AV issue.
 - NCS is not responsible for embedded video/audio.
- Each session room will be equipped with:
 - Laptop – *speakers cannot use personal laptops.*
 - LCD projector & screen
 - Podium & microphone
 - Wireless slide advancer
 - Wi-Fi
- Wi-Fi Information
 - Network Name: **@Hyatt_Meeting**
 - Password: **NCS**

Session Feedback & CME/CNE/Pharmacy Certificates

- Session Feedback Surveys
 - Located in the mobile app for each session under “resources.”
 - Attendee insights are critical for future NCS education programming.
 - Complete individual surveys within each session in the mobile app by Friday, November 1.
 - *Session Feedback Surveys are NOT how you will claim CMEs.*
- CME, CNE, and Pharmacy CE Certificates:
 - Complete the [online Credit and Evaluation form](#).
 - Claim your credits within 30 days by November 17, 2024.
 - **NOTE: Pharmacists must claim all their credits within 30 days of the meeting for the credits to appear in the CPE Monitor Account.**

Q&A

speakers@neurocriticalcare.org

Manchester Grand
Hyatt San Diego
San Diego, CA

Making Waves
ACTUALIZING THE extraordinary

October 14-17, 2024